

**WEDDING RESERVATION FORM  
FOR MEMBERS OF  
FIRST UNITED METHODIST CHURCH  
DECATUR, TEXAS**

**Wedding Day / Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

Bride: \_\_\_\_\_

Groom: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phones: \_\_\_\_\_ (Cell)  
\_\_\_\_\_ (Home)  
\_\_\_\_\_ (Work)

Phones: \_\_\_\_\_ (Cell)  
\_\_\_\_\_ (Home)  
\_\_\_\_\_ (Work)

**Rehearsal Day / Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

Officiant: \_\_\_\_\_

Phone: \_\_\_\_\_

Bridesmaids: \_\_\_\_\_ Groomsmen: \_\_\_\_\_ Ushers: \_\_\_\_\_ Flower Girls: \_\_\_\_\_ Ring Bearer: \_\_\_\_\_

Is FUMC providing the: \_\_\_\_\_ Pianist \_\_\_\_\_ Organist

**ESTABLISHED FEES FOR WEDDINGS**

**(based on a 3 hour maximum per day- Overtime will come out of deposit to pay staff)**

A schedule of fees for weddings at First United Methodist Church, has been established and listed below. In order for a wedding to be placed on the church calendar, A REFUNDABLE, CASH SECURITY DEPOSIT of \$350 is required. The security deposit will be refunded within two weeks following the wedding, less any amount required for damage to church property or for any extraordinary clean-up or overtime. Failure to abide by all policies, as set forth in the First United Methodist Church Wedding Policy and Property Use Policy, will result in forfeiture of total deposit. **All fees must be paid one month prior to the wedding date.**

Members of FUMC, Decatur may reserve church facilities as far in advance of the ceremony as desired. For purposes of this policy, "member" means the bride or groom, parents or grandparents of the bride or groom, or children of the bride or groom who is/are an active member/members of FUMC, Decatur.

Building and utilities	\$ 100
Minister	*
Fees for one staff musician (optional)	\$ 150
FUMC Staff Coordinator (2 days)	\$ 100
Custodial (2 days)	\$ 100
Includes overseeing of furniture moving	
Sound Tech (2 days)	\$ 100
Refundable security deposit (cash)	\$ 350

\* It is customary to give an honorarium to the minister.

TOTAL DUE      \$ 550 + deposit

Bride's signature: \_\_\_\_\_ Groom's signature: \_\_\_\_\_

Printed : \_\_\_\_\_ Printed : \_\_\_\_\_

Church member's signature: \_\_\_\_\_ Printed : \_\_\_\_\_

Dated: \_\_\_\_\_